



HUMANITIES COUNCIL JOURNAL SUPPORT REQUEST

Please include the following information on all requests:

Editorial Information

1. Name of Journal.
2. Publication profile. (Date journal was initiated; number of issues published each year.)
3. Editorial supervision. (Identify editors and editorial board; please indicate if any staff member is compensated by wages or released time.)
4. Editorial procedures for selecting contributions.
5. Identification with the University and/or LAS Humanities Council.
6. Recent honors, special acknowledgments or affiliations with professional organizations.

Financial Information

7. Amount of support requested for coming year.
8. Projected use of Humanities Council funds. (Describe briefly what the requested allocation will be used for.)
9. Expenses. (Please outline here the editorial and production expenses that are met directly by the journal. If other expenses are covered by the press or another organization, please indicate what they are, and what is received in return for the support, e.g., sales income.)
 - a) Itemized expenses for last year or last volume. (If these are significantly different from previous years, please give a two-year rather than a one-year summary.)
 - b) Projected itemized expenses for the coming year, or coming volume.
10. Income.
 - a) Balance. (Amount currently available to the journal from carryover.)
 - b) Subsidies and contracts. (Amounts received in last two years from the Humanities Council, other campus units, the UI press, or other outside sources.)
 - c) Sales and subscriptions. (For the last year or the most recent volume, please indicate the number of copies printed and the number sold for each issue, and the sales income received.)
 - d) Pricing. (Price per issue or volume; please note price changes in recent years.)
 - e) Contributed services and materials. (A brief outline of unpaid-for services and materials provided by a department which, although budgetarily invisible, are a real contribution to the production of the journal.)

Original requests should be routed through the unit executive officer to Associate Dean Martin Camargo, 2090 Lincoln Hall, MC-448, by **Wednesday, October 4, 2017**.